MALDON
DISTRICT COUNCIL

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk

04 November 2026

APOLOGIES: Committee Services
Email: Committee.clerk@maldon.gov.uk

CHIEF EXECUTIVE
Doug Wilkinson

Dear Councillor

You are summoned to attend the meeting of the;

PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE

on **THURSDAY 12 NOVEMBER 2026** at **7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the Council's YouTube channel for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To register your request to speak / attend in person please complete a Public Access form (to be submitted by 12noon on the working day before the Committee meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Chief Executive

COMMITTEE MEMBERSHIP:

CHAIRPERSON	Councillor W Stamp, CC
VICE-CHAIRPERSON	Councillor M G Neall
COUNCILLORS	D O Bown S Dodsley J Driver J C Hughes R G Pratt R H Siddall U G C Siddall-Norman M E Thompson
INDEPENDENT PERSON (non-voting)	Mr Derek Smith

Please note: Electronic copies of this agenda and its related papers are available via the Council's website www.maldon.gov.uk.

AGENDA
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE
THURSDAY 12 NOVEMBER 2026

1. **Chairperson's Notices**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 5 - 12)

   To confirm the Minutes of the Performance, Governance and Audit Committee held on 17 September 2026 (copy enclosed).

4. **Matters Arising** (Pages 13 - 16)

   To note the matters arising from the last meeting of the Committee (copy enclosed).

5. **Disclosure of Interest**

   To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

   (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

6. **Public Participation**

   To receive the views of members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

   Should you wish to submit a question please complete the online form at: www.maldon.gov.uk/publicparticipation.

7. **Reports from the External Auditor** (Pages 17 - 20)

   To consider the report of the Director of Finance (copy enclosed).

   a) Year End Audit Progress Report for the Performance, Governance and Audit Committee (Pages 21 - 56)

   b) Interim Auditor's Annual report for Maldon District Council - Year Ended 31 March 2026 (Pages 57 - 72)

   c) External Audit Plan and Strategy for the Year Ending 31 March 2026 (Pages 73 - 102)

8. **Internal Audit Reports** (Pages 103 - 104)

To consider the report of the Director of Finance (copy enclosed).

a) Progress Report - November 2026 (Pages 105 - 112)

b) Follow Up of Recommendations Report (Pages 113 - 124)

c) Car Parking Final Report - October 2026 (Pages 125 - 146)

d) Standards - Essential Conditions (November 2026) (Pages 147 - 156)

9. **Final UK Shared and Rural England Prosperity Funds** (Pages 157 - 162)

To consider the report of the Director of Strategy and Improvement, (copy enclosed).

10. **Any other items of business that the Chairperson of the Committee decides are urgent**

NOTICES

Recording of Meeting
Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire
We do not have any fire alarm testing scheduled for this meeting. In the event of a fire, a siren will sound. Please use either of the two marked fire escape routes. Once out of the building please proceed to the designated muster point located on the grass verge by the police station entrance. Please gather there and await further instruction. If you feel you may need assistance to evacuate the building, please make a member of Maldon District Council staff aware.

Health and Safety
Please be advised of the different levels of flooring within the Council Chamber.

Closed-Circuit Televisions (CCTV)
Meetings held in the Council Chamber are being monitored and recorded by CCTV.

Lift
Please be aware, there is not currently lift access to the Council Chamber.